

# Education Booking Form



Off Peak: November to March

Your details	
Name of School/College/Organisation	
Address	
Postcode	
Local Authority	
School/Organisation Telephone Number	
Teacher in charge/Visit Leader	
Mobile Number of Visit Leader Emergency contact	
Preferred Date of Visit Please choose 3 preferred dates for your visit.	1. 2. 3.
Time of Arrival Full day begins at 10AM. Half day begins at 10AM or 12PM	
E-mail Address Your confirmation letter and our post-visit feedback survey will be emailed to you	
To find out more about how we use your data, please see our Privacy Policy at <a href="https://seabird.org/privacy-policy/31">https://seabird.org/privacy-policy/31</a>	
Group details	
Number of Children/Students Minimum of 10 Please note, groups larger than 30 will be split for activities	
Age/Year Group e.g. P1	
Number of Accompanying Adults Please note there is no charge for adults within the following ratios: <ul style="list-style-type: none"><li>- Nursery (ages 4 plus only): 1 adult for every 3 children</li><li>- Primary: 1 adult for every 6 children</li><li>- Secondary: 1 adult for every 6 children</li></ul> SSC adult members are admitted free with a valid membership card. Additional adults' cost £6.50	
Learners with Additional Needs  Please note any helpful information such as: allergies, sensory challenges, language and communication difficulties, mobility difficulties, behavioural issues plus anything else you feel we should be made aware of.  Additional sheets can be attached, if required.	

Please email to [education@seabird.org](mailto:education@seabird.org) or send by post to Scottish Seabird Centre, Education Department, The Harbour, North Berwick, EH39 4SS.

## Payment details and costs

Please tell us how you would prefer to pay

<b>Invoice before visit</b> Please attach school/college letterhead with this form Please include PO number (if required)	
<b>Pre-payment by cheque</b> Please make payable to Scottish Seabird Centre Please note, we are unable to transfer or reimburse pre-payments	
<b>Pre-payment by debit/credit card</b> Please note, we are unable to transfer or reimburse pre-payments	
<b>All bookings must be paid in advance</b>	

Age group	Half Day	Full Day
	One workshop (approx. 1-2 hours)	Two workshops (approx. 3-4 hours)
Nursery	£1.50 per child	£2.50 per child
Primary	£3.50 per child	£4.50 per child
Secondary	£3.50 per child	£4.50 per child
Tertiary and non-school groups	£4.00 per student	

Please note: East Lothian Council schools receive a 50p discount per pupil

Joint workshop and boat trip package available for an additional £9 per child and £16 per adult. May to September.

All day access to the Discovery Experience is available for an additional £ per child and £ per adult.

## Workshop choice

For a half day visit, please select 1 workshop. For a full day visit, please select 2 workshops.

The full workshop programme is available via <https://seabird.org/learning/visit/20/79>

Workshop 1	
Workshop 2	

Please note: Outdoor activities are tide and weather dependent. Alternatively, indoor workshops can be run.

## Gift Aid

Like all charities, the Scottish Seabird Centre relies on the generosity of our members and donors to be able to develop and deliver our education work, including Seaside School, Wildlife Club, outreach and holiday clubs. Some of our participants have kindly indicated they would like to support our learning work. If this is something you would like to do, there is the opportunity to add a donation to your fee. Any gift will be put towards our education work. Thank you.'

Please Gift Aid your donation

If you are a UK taxpayer, Gift Aid allows you to increase the value of your gift without paying a penny more. Simply by filling in the Gift Aid declaration when donating online at the link above, or by letting us know when you donate over the phone, you can make your donation tax efficient without incurring any extra cost.

Gift Aid enables us to reclaim tax that you have already paid at basic rate through income tax or capital gains tax. For every £1 you give, we can claim an additional 25p from the Inland Revenue.

So, for example, if you donated £10 we would receive an additional £2.50 from the government.

Further details at [www.seabird.org/learning](http://www.seabird.org/learning)

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